



## **Director Volunteer Engagement**

(full-time salaried)

Loaves & Fishes Community Services is a registered 501(3) organization serving more than 8,000 people a week by providing healthy food and impactful programs for self-sufficiency. It is the largest food pantry in the state of Illinois. Clients receive a healthy variety of food, including fresh fruits and vegetables, milk, and eggs. The Loaves & Fishes CARES programs help clients become self-sufficient through opportunities such as emergency assistance for rent or utilities, assistance with public benefits, car donations, tax preparation, job readiness, budget, and credit classes, and Moving Up, a 16-session intensive to help clients overcome barriers preventing them from becoming self-sufficient. Loaves & Fishes serves DuPage, Will, Kane, and Kendall counties. Loaves & Fishes Grocery Market and administrative offices are located in Naperville, and the Food Distribution Hub is located in Aurora, Illinois.

### **The Volunteer Program at Loaves & Fishes:**

Loaves & Fishes has an extensive and engaged group of more than 1,000 volunteers who provide vital support to realize the Loaves & Fishes mission and vision. Last year, these dedicated individuals contributed more than 87,000 hours of volunteer service which is the equivalent of 45 full time employees.

**The Director Volunteer Engagement** will design, plan, lead and inspire the volunteer efforts in support of food operations and other programs, meet strategic plan aspirations and increase engagement with corporate partners. This position reports to the VP Food Operations.

### **Responsibilities:**

- Oversee volunteer infrastructure and participation at all locations
- Supervise the Volunteer Managers
- Design and implement a tailored corporate volunteer engagement strategy
- Obtain proficiency and use best practices with Service Tracker, Pantry Easy and Better Impact systems
- Oversee communications with volunteers through various methods and platforms
- Monitor, evaluate and continuously improve volunteer engagement strategies
- Manage community engagement events
- Provide monthly updated content for Friday Constant Contact newsletter



# Loaves & Fishes

## Community Services

- Monitor and update opportunities via Volunteer Match, Giving DuPage and Volunteer Fox Valley websites
- Stay abreast of emerging trends in volunteer engagement
- Guide human resource-related functions for volunteers
- Oversee the development of volunteers through targeted training efforts
- Represent Loaves & Fishes at various community and volunteer recruitment events

### Job Requirements:

- Bachelor's Degree
- Flexibility to work occasional evenings and an occasional weekend day
- Excellent verbal and written communication skills
- Strategic planning mindset
- Computer and Microsoft Office skills
- Management experience
- Excellent organizational skills

Compensation commensurate with education and experience

A generous benefit package is offered

Send cover letter and resume to [azediker@loaves-fishes.org](mailto:azediker@loaves-fishes.org)

*Loaves & Fishes Community Services is committed to creating a diverse environment and is proud to be an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to sex, gender identity, sexual orientation, race, color, religion, national origin, disability, protected veteran status, age, or any other characteristic protected by law. Qualified applicants protected by law are encouraged to apply.*

